



November 26, 2019

To: (Insert Providers name)  
From: Empower Healthcare Solutions  
RE: Code and rate changes for services for waiver services to individuals with Intellectual and Developmental Disabilities

Dear (Insert Providers name),

Over the last several months, Empower has engaged with leaders from the IDD provider community in the process of transforming the payment system for services provided by developmental disability waiver providers to our members with intellectual and developmental disabilities. The coordinated and cooperative approach has allowed all three PASSEs to establish a set of service codes and modifiers to be utilized starting in 2020. Attached you will find a listing of Empower's code set along with the associated rate for each service.

Our team has already started the process of configuring internal systems with the new codes and payment methodologies. We recognize the importance of collaborating with our provider partners to ensure a seamless transition with minimal disruption to patient care. It is for this reason that we are providing you with the following timeline that outlines overall preparation, administrative training as well as testing and the rollout of the new code sets:

1. December 2019 - Empower will release full code descriptions to include definition, criteria and any exclusions associated with the services.
2. January 2020 - Training will begin regarding billing services and authorization requests.
3. Late January through implementation-The Empower Utilization Management team will reach out to you to schedule an individual meeting to assist in converting member budgets to the new coding methodology.
4. Spring 2020 - Empower will work with select providers to test our systems from beginning to end following an authorization request to billing and successful payment.
5. Spring to July 2020 - Providers will begin to transition to the new authorization, service code and payment structure after end to end testing is complete and the system is prepared for implementation.
6. July 1, 2020 - All providers will be migrated to the new code set and be required to submit any needed authorizations for services utilizing the attached code set.

The Empower team is ready to work with you. A training schedule will be available and individual consultation will be offered as needed to ensure a successful transition. After you have reviewed the attached service codes and rates, please let us know if you have additional questions regarding this process.

A handwritten signature in black ink, appearing to read "Robert Slattery".

Robert Slattery  
CEO, Empower Healthcare Solutions